PROGRAM:

PROGRAM ELEMENT:

Affiliated Recreation Services

Automation

#### PROGRAM MISSION:

To provide network infrastructure, PCs, and software, as well as hardware and software support, that enable the Recreation Department to deliver high quality services to customers

#### COMMUNITY OUTCOMES SUPPORTED:

- Increase government and customer productivity
- Enable department staff to be the best at serving their customers
- Provide accurate, convenient, and timely information and information services to citizens

PROGRAM MEASURES <sup>a</sup>	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:	ACTUAL	ACTUAL	ACTUAL	BUDGET	CE REC
RecWeb transactions	NA	<sup>c</sup> 13,000	<sup>d</sup> 41,000	d50,000	55,000
Revenue collected through RecWeb registration (\$000)	NA	941	<sup>d</sup> 1,377	<sup>d</sup> 1,600	1,750
Service Quality:					
Percentage of repairs and service calls completed within	NA	75	80	90	88
2 hours					
Percentage of RecWeb account inquiries responded to	NA	90	95	100	100
within 48 hours					
Efficiency:					
Service calls processed per workyear	NA	5,450	5,900	6,000	6,200
PCs/printers/SmartCard equipment maintained per	NA	300	475	475	490
workyear					
Workload/Outputs:					
Hardware (PC and printer) service calls	NA	3,100	3,700	3,800	4,000
Software service calls	NA	1,300	1,400	1,400	1,400
Network service calls	NA	1,050	780	800	820
Number of PCs, printers, and peripherals maintained	NA	300	450	500	510
Number of digital cameras maintained and monitored	NA	26	35	40	50
Number of cell phones and pagers monitored <sup>b</sup>	NA	320	300	<sup>e</sup> 200	210
Number of computer labs in community centers	NA	9	9	9	9
Inputs:					
Expenditures (\$000)	NA	441	416	470	470
Workyears	NA	2.0	2.0	2.0	2.0

#### Notes:

#### **EXPLANATION**

Recreation programs are intensively public programs – almost every employee has direct interaction with the public on some level. The Department's websites are heavily used by the public to get information about recreation programs and to register on-line. Recreation program management is also highly computerized: the programming of activities, registration (including Internet registration), accounting, finance, facility rentals, etc. are managed using CLASS, database software that utilizes an Oracle platform.

Recreation has 260 PCs in 26 facilities scattered throughout the County. The responsibilities of the Department's IT program include training, operation, and maintenance of software, hardware, SmartCard readers, and other equipment at the Department's community centers, senior centers, and regional offices. As a result of the constant public interaction and the Department's heavy reliance on its IT services, any PC/server problems or downtime have a real and immediate impact on the Department's ability to provide timely and effective service to the public. It is critical that IT problems be resolved as quickly as possible. While the County's Department of Technology Services provides support for Oracle, the full burden of support for the Recreation Department's specialized software, CLASS, falls on Department IT staff. Department IT staff are familiar with recreation programs and needs, and act as front-line support for Recreation Department employees.

PROGRAM PARTNERS IN SUPPORT OF OUTCOMES: Department of Technology Services, Recreation Department staff.

#### **MAJOR RELATED PLANS AND GUIDELINES:**

<sup>&</sup>lt;sup>a</sup>Data are available for FY02 but have not been compiled in a form compatible with the program measures display.

<sup>&</sup>lt;sup>b</sup>The total includes summer usage for camps and playground programs.

<sup>&</sup>lt;sup>c</sup>Overall registrations, including RecWeb transactions, were down in FY03.

<sup>&</sup>lt;sup>d</sup>Revenue collected via RecWeb and RecWeb transactions is increasing due to the implementation of Internet registration for aquatic and sport programs.

<sup>&</sup>lt;sup>e</sup>The decrease is in pagers utilized by part-time seasonal and career staff.

PROGRAM:

PROGRAM ELEMENT:

**Affiliated Recreation Services** 

Special Events, Arts, and Programs

#### PROGRAM MISSION:

To provide quality special events and art programs on a countywide and community level, including programs such as summer concerts, the Kidfest Festival, the Oktoberfest, the Youth Art Exhibit, the Hearts N Parks Program, and a variety of community events

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Celebrate the diversity of Montgomery County
- Enhance the quality of life
- Provide and build a sense of community

PROGRAM MEASURES <sup>a</sup>	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Attendance at countywide events	NA	85,000	111,150	100,000	100,000
Attendance at community events	NA	18,000	37,800	45,000	45,000
Number of participants in Hearts N Parks	NA	625	<sup>d</sup> 6,050	5,000	6,000
programs					
Service Quality:					
Percentage of customers satisfied with	NA	75	87	92	94
programming at events <sup>b</sup>					
Efficiency:					
Average cost per customer (\$)	NA	4.56	2.87	2.71	2.71
Workload/Outputs:					
Number of countywide events	NA	<sup>c</sup> 17	20	16	16
Number of community events	NA	15	22	20	20
Number of Hearts N Parks programs	NA	10	<sup>d</sup> 16	14	16
Number of Arts grants administered	NA	34	48	16	9
Number of Public Arts Trust contracts administered	NA	10	8	10	10
Total value of Arts contracts (\$000)	NA	7,745	12,623	1,699	3,410
Total value of Public Arts contracts (\$000)	NA	756	<sup>e</sup> 262	304	350
Inputs:					
Expenditures (\$000)	NA	473	445	407	409
Workyears	NA	6.4	6.4	6.4	6.4

#### Notes:

#### **EXPLANATION:**

The Affiliated Services team provides a variety of events and programs, in addition to supporting other government agencies and community groups in the successful and safe implementation of their events and programs. The team also provides programming and events for the national Hearts N Parks Program, which has the goal of increasing community awareness of the value of living a heart-healthy lifestyle, including nutritional and exercise education.

**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Regional Services Centers, local community groups, County agencies, local city recreation departments, National Recreation and Park Association (for the Hearts N Parks program).

#### MAJOR RELATED PLANS AND GUIDELINES:

<sup>&</sup>lt;sup>a</sup>Data are available for FY02 but have not been compiled in a form compatible with the program measures display.

<sup>&</sup>lt;sup>b</sup>Customer survey forms are distributed by staff at events and programs and are available at information tables and online. Distributed surveys are collected at the event; the response rate is 10 - 15%.

<sup>&</sup>lt;sup>c</sup>Heritage India, MusicFest, and Police Awareness Day were eliminated.

<sup>&</sup>lt;sup>d</sup>A Hearts N Parks component was added to many community and countywide events.

<sup>&</sup>lt;sup>e</sup>Not as many projects were completed as anticipated.

PROGRAM:

**PROGRAM ELEMENT:** 

Affiliated Recreation Services

Website and Publications Management

#### PROGRAM MISSION:

To oversee the Department website and to create and maintain brochures, flyers, posters, and other publications while ensuring that the content is accurate and appropriate and that the design is attractive, easy to navigate, and convenient for users

#### **COMMUNITY OUTCOMES SUPPORTED:**

- · Convenient access to recreation information, programs, and services on the web and in print
- Increased citizen participation in recreation programs and services

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Average number of website hits per month	NA	7,500	6,120	8,000	8,250
Service Quality:					
Number of inquiries and suggestions submitted to the webmaster	NA	15	8	8	8
Efficiency:					
Cost per website hit (\$)	NA	0.37	0.32	0.25	0.25
Workload/Outputs:					
Number of different publications produced	NA	205	240	240	240
Number of Recreation Guides distributed to sites <sup>a</sup>	NA	75,000	75,000	75,000	75,000
Number of customers on the mailing list for quarterly publications <sup>a</sup>	NA	96,000	O <sup>d</sup>	<sup>c,d</sup> 109,000	112,000
Number of customers with an e-subscription for recreation information	NA	4,155	19,000	21,000	22,000
Number of website pages	NA	513	710	750	775
Inputs:					
Expenditures (\$000)	NA	214	190	<sup>d</sup> 295	335
Workyears	NA	1.0	1.0	1.0	1.0
Notoc					

#### Notes:

#### **EXPLANATION:**

Recreation's presence on the web has grown to approximately 1,200 pages, including individual team pages, online program/activity registration via RecWeb, and virtual tours of aquatic, community, and senior centers. Program staff maintain a "Department eVents" calendar and three e-subscription newsletters, while managing the publication of the Recreation Guide, including creation, production, and distribution. The Guide is printed quarterly and provides customers with a list of the current programs and activities offered. In addition, program staff create numerous brochures, ads, and posters, ranging from a simple flyer to a 148 page manual. This team also handles the production of the Summer Activity guide and a variety of other program directories. These materials provide information and promote citizen involvement.

PROGRAM PARTNERS IN SUPPORT OF OUTCOMES: Recreation Department staff, other County agencies.

#### **MAJOR RELATED PLANS AND GUIDELINES:**

<sup>&</sup>lt;sup>a</sup>Mailing of the quarterly Recreation Guide was discontinued in FY04, although the total number of Guides printed and distributed remained at 75,000 (alternative methods of marketing were developed).

<sup>&</sup>lt;sup>b</sup>Due to budget reductions, direct mail to customers was eliminated after the Fall, 2003 production run.

<sup>&</sup>lt;sup>c</sup>Based on current customer accounts.

<sup>&</sup>lt;sup>d</sup>Funds were added in FY05 to resume direct mail to mailing list customers.

## RECREATION PROGRAM ELEMENT:

PROGRAM:

Aquatics

#### PROGRAM MISSION:

To design, program, operate, and maintain indoor and outdoor swimming and diving facilities that offer a wide variety of safe, high-quality aquatic education, recreation, competition, and wellness opportunities for citizens of all ages, abilities, and interest levels

#### COMMUNITY OUTCOMES SUPPORTED:

- · Knowledge and encouragement of water safety
- · Diverse and fulfilling leisure opportunities
- · Healthy children and adults

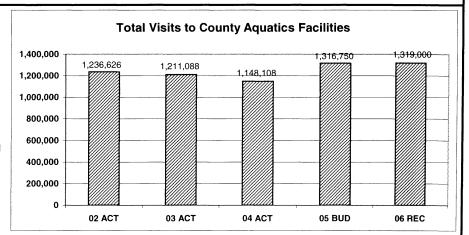
PROGRAM MEASURES	FY02	FY03	FY04	FY05	FY06
THOGHAWIWLAGONEG	ACTUAL	ACTUAL	ACTUAL	BUDGET	CE REC
Outcomes/Results:					
Facility visits <sup>a</sup>					
Indoor pools	928,876	906,146	<sup>c</sup> 828,174	933,000	935,000
Outdoor pools	<u>307,750</u>	304,942	<u>⁴319,934</u>	<u>383,750</u>	384,000
TOTAL	1,236,626	1,211,088	1,148,108	1,316,750	1,319,000
Service Quality:				<u> </u>	
Percentage of attendees somewhat or very satisfied with: <sup>e</sup>					
- The facilities provided	96	96	96	96	97
- The programs offered	91	90	90	90	90
Efficiency:					
Average cost per visit (\$)	2.64	2.51	2.84	2.71	2.81
Net revenue (revenue less expenditures) (\$)	+288,859	+362,948	+296,104	+395,000	+400,000
Workload/Outputs:					
Number of recreational swims	596,069	521,578	503,469	651,569	660,000
Number registered for swimming lessons	12,837	13,173	13,353	14,525	15,000
Number registered for water fitness	7,491	7,594	7,080	7,434	7,500
Number registered for teams	3,867	2,287	2,709	2,272	2,200
Inputs:					
Expenditures (\$000) <sup>b</sup>	3,243	3,045	3,046	3,698	4,805
Workyears	109.2	110.3	119.9	130.2	147.3

#### Notes:

#### **EXPLANATION:**

The County's four\* indoor and seven outdoor pools are strategically located to serve populations not served by the private sector. These facilities are limited in number and spread throughout the County. Therefore, usage is very high and growth is limited. Also, unlike many other jurisdictions, there are no pools in Montgomery County public schools. Indeed, the County's public schools rely upon the Recreation Department to provide time and space for their very successful varsity swim and dive program.

\*The new Germantown Aquatic Center will open in October, 2005.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Public Schools, Montgomery County Red Cross, private and public swim associations.

MAJOR RELATED PLANS AND GUIDELINES: Middle School Initiative, Aquatic Facility Plan, FY1997 - FY2010.

<sup>&</sup>lt;sup>a</sup>Facility visits reflect attendance by youth and adults at all County facilities for all activities offered. FY06 reflects the opening of the Germantown Aquatic Center in October, 2005.

<sup>&</sup>lt;sup>b</sup>Expenditures do not reflect utility costs and bonded indebtedness for the facilities and do not include maintenance charges from the Operations Division of the Department of Public Works and Transportation.

<sup>&</sup>lt;sup>c</sup>The Montgomery Aquatic Center was closed for renovation during part of FY04, accounting for a loss of approximately 70,000 visitors.

<sup>&</sup>lt;sup>d</sup>This was a very cool and rainy summer.

<sup>&</sup>lt;sup>e</sup>Survey cards are distributed by staff at aquatic facilities during various programs/activities and are collected afterwards. Electronic surveys are also available on the Department's web page. Approximately 5,000 surveys are distributed in a typical fiscal year, and about 3,000 are returned.

PROGRAM:

Camps, Classes, and Sports

PROGRAM ELEMENT:

Camps

#### PROGRAM MISSION:

To provide a full-service summer camp program for Montgomery County children ages 4-13 - including an extended day program option - that offers core programming in the arts, sports, nature, general recreation, and unique curricula that are fun, convenient, affordable, and safe

#### **COMMUNITY OUTCOMES SUPPORTED:**

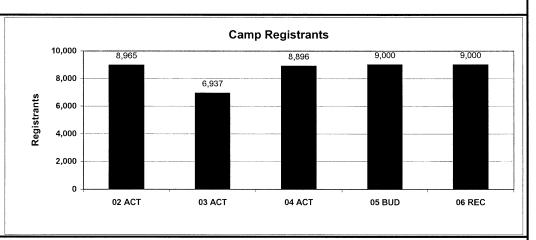
- Provide dynamic activities that are fun, build self-esteem, and encourage lifetime skill development
- Provide a safe and healthy environment that is secure for children
- Provide transportation services and an extended day option to provide accessibility and convenience for parents
- · Offer camps at an affordable price

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Total hours of service attended by children	349,635	236,858	370,123	373,000	<sup>e</sup> NA
Number of children registered in camps other than extended day programs	6,074	4,881	6,066	6,100	6,200
Number of children registered in extended day programs	<u>2,891</u>	<u>2,056</u>	<u>2,917</u>	<u>2,900</u>	<u>2,800</u>
Total number of registered children	8,965	6,937	8,896	9,000	9,000
Number of teens and young adults employed	240	205	250	250	250
Service Quality:					
Percentage of satisfied customers <sup>c</sup>	90	95	95	95	95
Percentage of slots filled in camps other than extended day programs	82	70	76	75	75
Health and safety inspection rating from State of Maryland Health Department (%) <sup>f</sup>	NA	NA	NA	NA	98.5
Efficiency:					
Cost per registrant (net of offsetting revenues) (\$)	24.00	72.00	48.00	<sup>b</sup> 8.26	<sup>6</sup> 6.73
Average camp fee per hour <sup>f</sup>	NA	NA	NA	NA	3.49
Average extended day program fee per hour <sup>f</sup>	NA	NA	NA	NA	3.20
Workload/Outputs:					
Hours of service provided in camps other than extended day programs <sup>f</sup>	NA	NA	NA	NA	9,086
Hours of service provided in extended day programs <sup>f</sup>	NA	NA	NA	NA	1,836
Inputs:					
Expenditures (\$000)	<sup>a</sup> 1,585	1,693	1,244	1,300	1,325
Workyears (career and part-time seasonal)	54.3	51.2	49.9	46.2	<sup>d</sup> 40.0

#### Notes:

#### **EXPLANATION:**

A variety of summer camp opportunities are provided for children ages 4-13 throughout Montgomery County. Most camps are organized into three two-week sessions followed by a one-week session, and most camps provide full-day programs from 9:00 am to 3:30 pm with the option of an extended day program beginning at 7:00 am and ending at 6:00 pm.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Public Schools, Maryland-National Capital Park and Planning Commission, Community Use of Public Facilities, American Safety and Health Institute.

**MAJOR RELATED PLANS AND GUIDELINES:** Maryland Department of Health and Mental Hygiene Camp Standards, Montgomery County Department of Recreation Day Camp Standards, Community Center Facility Plan.

<sup>&</sup>lt;sup>a</sup>The transportation expenditure was not included in operating expenses in FY02.

<sup>&</sup>lt;sup>b</sup>Calculation method revised to better reflect per-registrant costs.

<sup>&</sup>lt;sup>c</sup>Based on responses from parents to on-line and written surveys.

<sup>&</sup>lt;sup>d</sup>Projection adjusted to better reflect actual hiring trends.

<sup>&</sup>lt;sup>e</sup>Measure discontinued.

<sup>&</sup>lt;sup>f</sup>New measure.

PROGRAM:

PROGRAM ELEMENT:

Camps, Classes, and Sports

Classes

#### PROGRAM MISSION:

To develop and provide a broad range of leisure time classes for Montgomery County residents, pre-school through senior citizens, to enhance and develop lifetime leisure skills

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Enhanced participant lifetime skill development and increased self-esteem
- · Healthy children and adults
- Reduced isolation and loneliness
- Fulfilling leisure opportunities

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Percentage of survey respondents reporting improved wellbeing and/or skill development <sup>a</sup>	92	92	94	95	95
Service Quality:					
Percentage of survey respondents expressing a desire to take future classes <sup>a</sup>	94	94	95	95	95
Percentage of survey respondents rating instruction as good or excellent <sup>a</sup>	88	87	90	92	93
Percentage of classes with waiting lists <sup>b</sup>	0	0	9	10	10
Percentage of classes completed (e.g. not cancelled) <sup>c</sup>	75	74	73	74	75
Efficiency:					
Cost per registrant (\$)	17.97	12.18	16.33	15.38	15.38
Cost per course (\$)	218.20	159.08	223.16	137.93	137.93
Net revenue per dollar expended or budgeted	1.10	1.73	1.37	1.38	1.40
Workload/Outputs:					
Number of registrants	33,882	26,686	24,309	26,000	26,000
Number of courses conducted	2,791	2,043	1,779	2,900	2,900
Gross revenue (\$000)	1,897.6	1,586.3	1,586.3	1,552.7	1,555.5
Net revenue (\$000)	667.1	563.4	543.7	545.0	550.0
Inputs:					
Expenditures (\$000)	609	325	397	400	400
Workyears	8.4	4.7	4.2	4.8	4.8

#### Notes

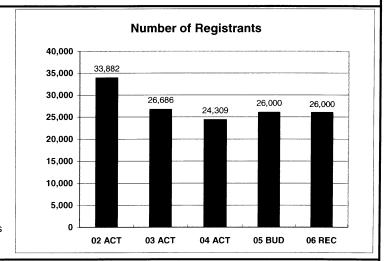
<sup>a</sup>Customer feedback on outcomes and service quality is based on a sample of participants. The survey - which evaluates the instructor, facility, content, and administration - is available on-line and in print. On the average, two to five percent of participants respond. Customers are contacted by a department representative if requested.

<sup>b</sup>Waiting lists are an indication of increased demand for programs. Waiting list registrants are contacted concerning alternate choices.

#### **EXPLANATION:**

The Classes Program provides recreational and skill development classes for adults and youths. Leisure classes are scheduled and advertised four times each year in the major categories of arts, crafts, exercise, music, performing, social dance, and special interest areas. Physical activity classes are offered in the martial arts and in-line skating. Special intensive schools and clinics are also offered during school vacation times.

Changes have been made in the customer feedback form, in part because of limitations in the new registration system. (Previous program measures included data on repeat customers, which can no longer be accessed in the new system.) The FY03 elimination of direct mailing of the Leisure Guide (the primary method for marketing the Classes Program) led to a decrease in the number of registrations. Direct mailings have been implemented for FY05.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Public Schools, Department of Public Libraries, Maryland National Capital Park and Planning Commission, Community Use of Public Facilities, private sector facility rentals.

MAJOR RELATED PLANS AND GUIDELINES: Middle School Initiative, community center long-range plans (development, upkeep, and renovation).

<sup>&</sup>lt;sup>c</sup>Completed classes indicate better planning of classes in terms of location and customer interests.

PROGRAM:

PROGRAM ELEMENT:

Recreation Regions and Community Centers

**Community Centers** 

#### PROGRAM MISSION:

To provide opportunities for recreation and socialization for youth, teens, adults, and seniors at community centers

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Provide opportunities for social interaction, cultural, and arts programs
- · Contribute to personal fitness and athletic skill development

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC <sup>a</sup>
Outcomes/Results:					
Total community center visits/contacts	NA	7,814,250	7,595,000	8,221,000	3,839,283
Service Quality:			912 L		
Average ratio of customers to staff per hour <sup>b</sup>	NA	55.5:1	59.9:1	62.8:1	27.1:1
Efficiency:				<del> </del>	
Cost per visit or contact (\$)	NA	0.34	0.33	0.35	0.77
Workload/Outputs:					
Number of hours open <sup>c</sup>	59,675	51,983	49,980	53,100	55,150
Drop-in visits	NA	2,060,793	2,009,000	2,137,100	1,532,817
Number of bookings <sup>d</sup>	NA	NA	NA	NA	6,865
Number of rentals <sup>d</sup>	NA	NA	NA	NA	2,400
Attendance from rentals	NA	226,500	220,500	238,200	149,358
In-person and telephone contacts at the service desk	NA	789,737	783,430	828,000	410,042
Scheduled use visits <sup>d</sup>	NA	NA	NA	NA	1,747,066
Inputs:					
Expenditures (\$000)	635	2,620	2,505	2,875	2,913
Workyears	39.3	67.6	61.0	67.4	67.4

## Notes:

<sup>a</sup>The FY06 projections are based on actual FY05 counts, plus estimated figures for the new Damascus Community Center. The numbers are not directly comparable with the results for earlier years, which relied on unsystemmatic data collection techniques. Note that the Gilchrist Center for Cultural Diversity and its satellite programs have been excluded.

#### **EXPLANATION:**

The County's 16 community centers (including the new Damascus Community Center which opened in the fall of FY05 but excluding the Gilchrist Diversity Center and the Good Hope PALS) offer a variety of recreational programs that are provided by countywide recreation teams and center staff, as well as drop-in opportunities in the gym, fitness room, and game room. The community centers are also available for meeting space and rentals. Center staff provide customer service both by phone and in-person.

**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Recreation Advisory Boards, Community Center Advisory Committees, participants.

**MAJOR RELATED PLANS AND GUIDELINES:** Montgomery County Department of Recreation Facility Development Plan FY1997- FY2010.

<sup>&</sup>lt;sup>b</sup>The staffing ratio affects customer service, security, maintenance, wear and tear of the building, and staff safety.

<sup>c</sup>Includes only normal operating hours; rentals are not included. Due to a savings plan, there was a five-day closing in FY04.

<sup>&</sup>lt;sup>d</sup>New measure.

#### PROGRAM:

**PROGRAM ELEMENT:** 

Seniors and Therapeutic Recreation Programs

Mainstreaming: Sign Language Interpreters

#### PROGRAM MISSION:

To provide appropriate supports to facilitate the inclusion of individuals with disabilities in Montgomery County Department of Recreation programs

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Provision of recreation opportunities for individuals with disabilities
- Increased volunteer opportunities for teens

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Number of hours registrants received interpreter	1,405	2,076	1,980	1,400	1,400
services					
Number of ADA complaints filed against the	0	0	0	0	0
Department					
Service Quality:					
Percentage of customers satisfied with interpreter	NA	100	100	95	95
services <sup>a</sup>					
Efficiency:					
Average service request cost per participant (\$)	956	775	892	1,044	1,090
Workload/Outputs:					
Number of individuals with disabilities served	49	88	70	55	55
in programs					
Number of registrations requesting interpreter	60	<sup>b</sup> 104	<sup>c</sup> 102	90	88
services					
Inputs:					
Total expenditures (\$000)	58	62	91	94	<sup>d</sup> 101
Cost of contracted interpreter services (\$000)	45	48	65	70	70
Workyears - County staff	0.4	0.4	0.4	0.4	0.5

#### Notes:

<sup>a</sup>From responses to the Therapeutic Recreation customer feedback form, which addresses registration, program quality, and interpreter services. This survey was developed and implemented in FY03. It is mailed or e-mailed to each participant (or their parent) at the end of each session or season. The response rate was between 70 and 75 percent for FY03 and FY04 (of 75 evaluations sent in FY04, responses were received from about 55).

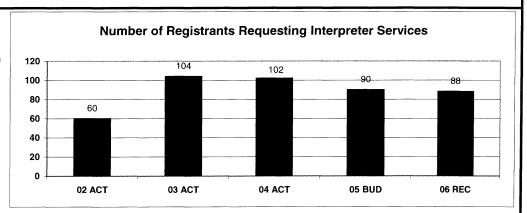
<sup>b</sup>This increase was related to the increase in the number of individuals with disabilities served and the provision of additional Recreation Department programs of potential interest.

<sup>c</sup>This decrease reflects reductions in the number of activities offered and less outreach due to staff handling programs on other teams.

<sup>d</sup>Reflects an increase in the Interpreter Contract and additional staff workyears.

#### **EXPLANATION:**

The support most requested for the hearing impaired registrant is an American Sign Language Interpreter or a Cued Speech Transliterator. This service is provided through a contract monitored by the Department of Health and Human Services. Some deaf individuals register together and share interpreter services.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Department of Health and Human Services, sign language contractor.

MAJOR RELATED PLANS AND GUIDELINES: Americans with Disabilities Act.

PROGRAM:

PROGRAM ELEMENT:

Seniors and Therapeutic Recreation Programs

Senior Programs

#### PROGRAM MISSION:

To meet the diverse interests and needs of adults 55 and over living in Montgomery County through responsive programs and services that stimulate the mind, enhance health and fitness, and provide socialization in a safe and accessible community environment

#### COMMUNITY OUTCOMES SUPPORTED:

- Diverse opportunities for recreation, socialization, health, education, and social services for senior adults 55 and over
- Improved quality of life for senior adults
- Enhanced mental and physical well-being for seniors to promote independence and decrease reliance on other County services

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Percentage of participating seniors who felt that their health and	97	98	98	98	98
wellness was improved as a result of program participation <sup>a</sup>					
Service Quality:					
Percentage of participants whose expectations were met <sup>a</sup>	97	97	<sup>1</sup> 95	<sup>i</sup> 92	94
Efficiency:					
Cost per registrant (\$) <sup>b</sup>	230.71	132.33	121.00	145.48	153.68
Cost per participant (\$) <sup>b</sup>	3.04	1.26	1.16	1.39	1.47
Workload/Outputs:					
Number of registrants for senior center/neighborhood programs	5,210	<sup>e</sup> 8,970	9,345	9,520	9,620
Number of times individuals participate in senior center/neighbor- hood programs	<sup>c</sup> 395,990	<sup>e</sup> 942,204	966,920	993,040	993,200
Number of senior centers and neighborhood programs	17	<sup>f</sup> 15	15	15	15
Number of service hours for senior centers and neighborhood programs	13,960	<sup>f</sup> 12,970	12,470	12,490	12,490
Number of registrants for Senior Travel/SOAR	<sup>d</sup> NA	<sup>9</sup> 4,370	<sup>i</sup> 2,950	2,720	2,720
Number of Senior Travel/SOAR trips	<sup>d</sup> NA	<sup>9</sup> 65	<sup>i</sup> 34	34	34
Number of volunteers	535	570	540	550	550
Number of volunteer hours	40,229	42,105	40,490	40,500	40,500
Inputs:					
Expenditures (\$000)	<sup>d</sup> 1,202	1,187	1,118	1,385	1,463
Workyears	<sup>d</sup> 17.6	<sup>h</sup> 22.3	<sup>i</sup> 20.4	<sup>i</sup> 20.4	22.6

#### Notes:

<sup>&</sup>lt;sup>a</sup>Thousands of formal and informal surveys are conducted during the year. Formal surveys involve evaluation forms handed out by staff for immediate return (with a response rate of about 98 percent). Informal surveys consist of face-to-face assessments with clients, which provide immediate feedback.

<sup>&</sup>lt;sup>b</sup>The number of registrants corresponds to the number of persons in a program or class (e.g. an exercise class). The number of participants is the total number of times an individual attends a program (thus, a single registrant who attends each session of a ten-session exercise class is counted as ten participants).

<sup>&</sup>lt;sup>c</sup>These are projected figures from 1999, when a different method of accounting was used.

<sup>&</sup>lt;sup>d</sup>In FY02, the Senior Travel and SOAR (Senior Outdoor Adventures in Recreation) programs, including related dollars and workyears, were transferred to the Recreation Department's Sports Team. One recreation supervisor was also eliminated.

<sup>&</sup>lt;sup>e</sup>More seniors are being serviced due to increased program diversity.

<sup>&</sup>lt;sup>1</sup>Service hours were reduced in FY03 due to the elimination of Wheaton and STEP, and a reduction in hours of operation at some sites.

<sup>&</sup>lt;sup>9</sup>For FY03, the Senior Travel/SOAR programs were transferred back to the Recreation Department's Senior Programs Team.

hIn FY03, some temporary and career positions were unfrozen and made available.

The reduction is due to the elimination of the Senior Travel Program in FY04. Vacant career positions were unfilled in FY04 and FY05 due to a hiring freeze.

#### PROGRAM:

Seniors and Therapeutic Recreation Programs

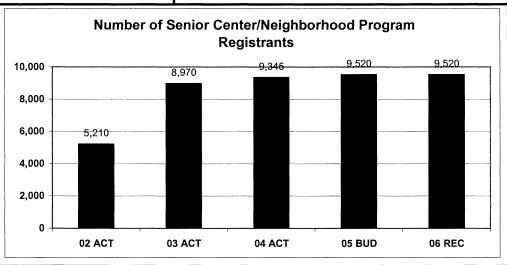
PROGRAM ELEMENT:

Senior Programs

#### **EXPLANATION:**

The future growth of programs for seniors is greatly dependent upon three factors:

- 1. Adequate facilities countywide,
- Additional career staff to market and implement programs, and
- 3. The ability to recruit, hire, and retain appropriate part-time temporary staff.



PROGRAM PARTNERS IN SUPPORT OF OUTCOMES: At least 80 percent of the programs and services are offered in partnership with the public and/or private sector. Examples of partners include Holy Cross, Suburban, and Adventist hospitals; Montgomery College; the National Institutes of Health; Prevention of Blindness Society; American Association of Retired Persons; Senior Beacon Newspaper; Korean Culture Center; Chinese Culture and Community Services, Inc.; Fire and Rescue Services; Police Department; Department of Public Works and Transportation; and the Housing Opportunities Commission.

**MAJOR RELATED PLANS AND GUIDELINES:** Area Agency on Aging; Community Center Facility Master Plan Operating Budget.

#### PROGRAM:

PROGRAM ELEMENT:

Seniors and Therapeutic Recreation Programs

Summer Mainstreaming

#### PROGRAM MISSION:

To provide the appropriate supports to facilitate the inclusion of individuals with disabilities in Montgomery County Department of Recreation programs

#### COMMUNITY OUTCOMES SUPPORTED:

- Provision of recreational opportunities for individuals with disabilities
- Increased volunteer opportunities for teens
- · Increased awareness and sensitivity to the needs of individuals with disabilities for staff and program participants

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Number of registrants requesting support services <sup>a,b</sup>	277	206	188	200	190
Number of hours registrants received companion support	14,262	10,607	9,680	10,000	<sup>d</sup> 8,000
Number of ADA complaints filed against the Department	0	0	0	0	0
Service Quality:					
Percentage of customers satisfied with main- streaming services <sup>c</sup>	NA	90	90	90	85
Efficiency:					
Cost per service request (\$)	210	231	218	205	231
Workload/Outputs:					
Number of individuals with disabilities served in programs <sup>b</sup>	129	108	90	90	90
Number of teen volunteer hours as companions	9,851	7,110	6,110	6,110	<sup>d</sup> 4,000
Number of paid staff hours as companions	1,895	1,225	1,225	1,225	1,225
Inputs:					
Expenditures (\$000)	64	60	41	41	43
Workyears	2.1	1.8	1.6	1.6	1.7
lar .					

#### Notes:

<sup>a</sup>Deaf registrants requesting sign language interpreters are not included.

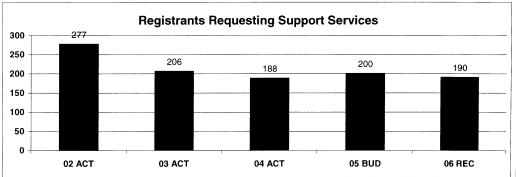
<sup>b</sup>Individuals with disabilities often request accommodations for more than one camp/class/program session registration. For FY02, an eight week program was offered. A seven-week program was offered in FY03 and FY04. FY05 and FY06 represent six-week programs. However, there may not be a correlation between the number of weeks that programs are offered and the number of registrants requesting mainstream support.

<sup>c</sup>Customer feedback forms prior to FY03 addressed registration and program quality but not services associated with mainstreaming. A means for evaluating mainstreaming support was implemented in the summer of 2002. A specialized mainstreaming survey is mailed or emailed to the parents or individual using mainstreaming services at the end of each season. The number varies each season: 110 were sent in 2004, and 38 were returned (for a 35% response rate).

<sup>d</sup>Fewer teens are available as companions, so many participants will share companions/supports.

#### **EXPLANATION:**

The support most often requested is for mainstream companions. Montgomery County uses both volunteer and paid companions. The paid (more experienced) companions are used for participants with a severe disability or difficult behavior. Registrants requesting support for multiple sessions may have multiple companions.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Public Schools, Department of Health and Human Services, Community Services for Autistic Adults and Children.

**MAJOR RELATED PLANS AND GUIDELINES:** Maryland Department of Health and Mental Hygiene Camp Standards, Americans with Disabilities Act.

#### PROGRAM:

PROGRAM ELEMENT:

Seniors and Therapeutic Recreation Programs

Therapeutic Recreation Classes, Social Clubs, Special Events/Trips

#### PROGRAM MISSION:

To provide accessible leisure, educational, and personal development activities for individuals with disabilities through mainstreaming and adaptive programs

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Promote recreation opportunities for individuals with disabilities
- Increase awareness and sensitivity to the needs of individuals with disabilities

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Number of participant hours	31,488	<sup>e</sup> 29,218	30,518	<sup>h</sup> 16,184	<sup>h</sup> 16,184
Number of ADA complaints received	0	0	0	0	0
Service Quality:					
Percentage of satisfied customers <sup>a</sup>	98	98	98	98	99
Efficiency:					
Cost per participant (\$)	77	89	89	89	96
Average staff to participant ratio	1:4	1:5	1:5	1:5	1:5
Workload/Outputs:					
Number of classes	77	<sup>e</sup> 65	<sup>f</sup> 51	<sup>h</sup> 44	<sup>h</sup> 44
Number of social clubs	4	e <sub>3</sub>	3	3	3
Number of special events	14	<sup>e</sup> 10	12	12	12
Total slots available for participants <sup>b</sup>	2,653	2,249	2,152	<sup>9</sup> 2,252	2,252
Inputs:					
Expenditures (\$000) <sup>c</sup>	114	<sup>d</sup> 81	<sup>f</sup> 69	69	69
Workyears	3.7	<sup>e</sup> 3.4	3.4	<sup>i</sup> 3.3	<sup>i</sup> 3.3

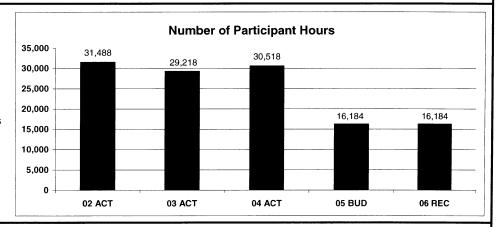
#### Notes:

#### **EXPLANATION:**

Therapeutic recreation classes provide youth and adults with an opportunity for skills development adapted to meet the needs of individuals with disabilities.

Social Clubs provide teens and adults with disabilities opportunities to participate in community-based activities with their peers.

Special events and trips are designed to broaden the base of participation and expand recreational choices for individuals with disabilities.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Public Schools, Department of Health and Human Services, Association for Retarded Citizens (ARC), Centers for Handicap, United Cerebral Palsy of Prince George's and Montgomery Counties.

MAJOR RELATED PLANS AND GUIDELINES: Americans with Disabilities Act.

<sup>&</sup>lt;sup>a</sup>Based on survey responses. A standard department survey is distributed randomly in each session to participants or their parents. A verbal survey is used for those not able to complete a written survey. About 50 - 75 surveys are distributed per season; the response rate for written surveys is 25 - 30 percent.

<sup>&</sup>lt;sup>b</sup>Since these slots are fully subscribed, this measure is equivalent to the number of participants.

<sup>&</sup>lt;sup>c</sup>Includes mini-contracts but excludes non-tax-based funding (grants and contracts).

<sup>&</sup>lt;sup>d</sup>The budget for therapeutic recreation classes was reduced, but contractual classes and grants (not shown here) replaced lost funds.

<sup>&</sup>lt;sup>e</sup>Therapeutic recreation programming was reduced due to budget cuts.

<sup>&</sup>lt;sup>f</sup>Reductions included 12 Inwood House classes.

<sup>&</sup>lt;sup>9</sup>The FY05 increase in the number of slots available arises from specific one-time special events having a high number of participant slots.

<sup>&</sup>lt;sup>h</sup>The loss of seven grant-funded/contractor classes directly affects participant program hours.

Career staff have shifted some duties and responsibilities to make up for lost seasonal staff resources and grant funds.

#### PROGRAM:

PROGRAM ELEMENT:

Senior and Therapeutic Recreation Programs

Therapeutic Recreation Summer Day Camps

#### PROGRAM MISSION:

To provide accessible leisure, educational, and personal development activities for individuals with disabilities through mainstreaming and adaptive programs

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Promote recreation opportunities for individuals with disabilities
- Increase awareness and sensitivity to the needs of individuals with disabilities

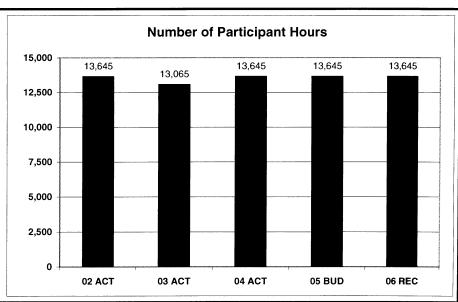
PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Number of participant hours	13,645	13,065	13,645	13,645	13,645
Number of ADA complaints received	0	0	0	0	0
Service Quality:					
Percentage of satisfied customers <sup>a</sup>	96	98	98	98	99
Average staff to participant ratio	1:4	1:4	1:4	1:4	1:4
Efficiency:					
Cost per participant (\$)	364	351	351	351	329
Workload/Outputs:					
Number of therapeutic recreation summer	7	7	7	7	7
day camps					
Total slots available for participants	293	293	293	<sup>b</sup> 328	328
Inputs:					
Expenditures (\$000)	85	87	87	87	87
Workyears	2.7	2.7	2.7	2.7	2.7

### Notes:

<sup>a</sup>Based on survey responses. Surveys are randomly distributed to parents/families at the end of each camp session. About 120 - 150 are distributed each summer; 35 were returned in the summer of 2004, for a 20 - 25 percent response rate.

#### **EXPLANATION:**

These camps are designed to give children and teens ages 5 - 21 with autism, learning disabilities, and developmental delays the opportunity to participate in summer programs. Due to the wide range of needs, the program team must seek and provide more experienced staff and a larger number of volunteers in order to keep registrants safe in a structured environment. The camps strive to give registrants a normal experience in a variety of activities. In addition, co-sponsorship with Montgomery County Public Schools and United Cerebral Palsy allows for specialized programming in a camp environment for registrants with severe physical disabilities.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Public Schools, Department of Health and Human Services, United Cerebral Palsy of Prince George's and Montgomery Counties.

MAJOR RELATED PLANS AND GUIDELINES: Americans with Disabilities Act, State Standards for Camps.

<sup>&</sup>lt;sup>b</sup>The change in slots available is due to correction of an error.

#### PROGRAM:

PROGRAM ELEMENT:

Youth Services

After School Teen Programs

#### PROGRAM MISSION:

To provide and maintain quality recreation programs that promote healthy lives for teens

#### COMMUNITY OUTCOMES SUPPORTED:

- Prevention of alcohol, tobacco, and other drug use among youth
- Safe havens for youth during high-risk times, after school, and weekends
- Convenient neighborhood access to recreation opportunities

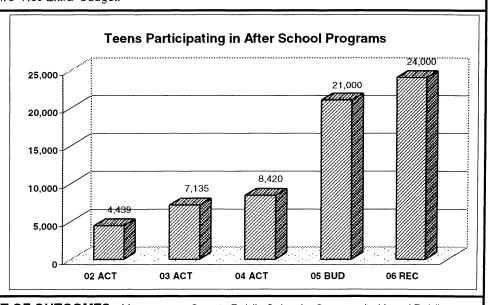
PROGRAM MEASURES	FY02	FY03	FY04	FY05	FY06
	ACTUAL	ACTUAL	ACTUAL	BUDGET°	CE REC
Outcomes/Results:					
Number of teens served	4,439	7,135	8,420	21,000	24,000
Percentage of activity time during at-risk time periods	100	100	100	100	100
Service Quality:					
Percentage of surveyed youth who were	95	98	100	100	100
satisfied <sup>a</sup>					
Efficiency:					
Cost per participant (\$)	38.24	27.06	24.31	15.85	13.99
Workload/Outputs:		·- <u></u> -y			
Number of program days	345	573	750	890	890
Number of communities served <sup>b</sup>	13	15	12	36	36
Inputs:					
Expenditures (\$000)	169.8	193.1	204.7	<sup>d</sup> 332.8	<sup>d</sup> 335.8
Workyears <sup>c</sup>	3.6	4.4	5.2	5.2	5.2

#### Notes:

## **EXPLANATION:**

The increase in participation in FY04 is due largely to school staff being placed on the Recreation Department payroll in order to sponsor after-school programs at the ten "Rec Extra" sites.

In FY05, all middle school After School Activities Coordinators will be supervised by the Recreation Department. These staff coordinate all after school activities, including Recreation Department programs and stipends to participating Montgomery County Public Schools employees. Additional funding has been dedicated to transportation for early release programs and the Rec Extra afterschool activities.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Public Schools, Community Use of Public Facilities.

<sup>&</sup>lt;sup>a</sup>The survey asks about location, staff, and the quality of the program. The questionnaires are handed out to participants and collected from them at that time.

<sup>&</sup>lt;sup>b</sup>Communities are not served equally. Programming varies due to space limitations, transportation, interest, and need.

clincludes both career and seasonal staff workyears.

<sup>&</sup>lt;sup>d</sup>In FY05, the Department will receive an additional \$100,000 transferred from Community Use of Public Facilities to place contractual After School Activities Coordinators in all 26 middle schools, where additional programming will occur. The other 10 schools are funded through the Recreation Department's "Rec Extra" budget.

#### PROGRAM:

PROGRAM ELEMENT:

Youth Services

Center-Based Teen Programs

#### PROGRAM MISSION:

To provide and maintain quality recreation programs that promote healthy lives for teens

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Prevention of alcohol, tobacco, and other drug use among youth
- Safe havens for youth during high-risk times, after school, and weekends
- Convenient neighborhood access to recreation opportunities

PROGRAM MEASURES	FY02	FY03	FY04	FY05	FY06
	<b>ACTUAL</b>	<b>ACTUAL</b>	ACTUAL <sup>b</sup>	<b>BUDGET</b>	<b>CE REC</b>
Outcomes/Results:					
Number of teens served	8,942	4,825	2,360	6,200	6,200
Percentage of activity time during at-risk time periods	100	100	100	100	100
Service Quality:					
Percentage of surveyed youth who were satisfied <sup>a</sup>	85	87	90	90	90
Efficiency:					
Cost per participant (\$)	34.31	49.29	69.11	44.16	44.16
Workload/Outputs:	*				
Number of program days	96	98	63	85	85
Number of communities served	23	12	15	15	15
Inputs:					
Expenditures (\$000)	306.8	237.8	163.1	273.8	273.8
Workyears <sup>b</sup>	6.7	4.8	3.2	5.3	5.3

#### Notes:

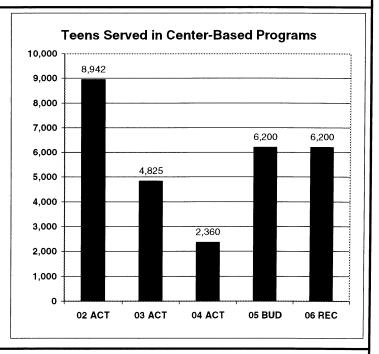
#### **EXPLANATION:**

Center-based programs include six after-hours programs (for 6th, 7th, and 8th graders), seven Community Teen Initiative programs, and three Summer Teen Centers.

There are several reasons for the overall decline in participation after FY01:

- Five high school-aged programs were eliminated.
- Severe safety concerns due to the sniper incident and weather issues led to program cancellations and low participation.
- Some teen programs operated with grant funds budgeted in other departments have been reduced or eliminated. (Implementation of these programs requires Department of Recreation staff resources, so they have been included in the results reported here.)

FY04 participation levels declined due to reductions in the number of programs and safety concerns by parents. For FY05 and FY06, more security is being added at programs, and there will be more family programs such as soccer tournaments and movie nights.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Police; Montgomery County Public Schools; Department of Health and Human Services - Children, Youth, and Family Services; School Community Action Teams; Town of Poolesville.

<sup>&</sup>lt;sup>a</sup>The survey consists of questions about the event, the location, and the quality of the staff. The questionnaires are handed out to participants at the end of the event, and the youths return them at that time.

blncludes both career and seasonal staff workyears.

#### PROGRAM:

Youth Services

#### PROGRAM ELEMENT:

Summer Fun Centers (Playgrounds) and Extended Learning Opportunity Programs

#### PROGRAM MISSION:

To provide easy, affordable access to constructive and safe summer programs for children and youth, ages 5 - 12, at neighborhood locations

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Provide a safe, drug-free environment for children and youth at core locations throughout the County
- Offer enhanced programming hours to accommodate working parents
- Provide after-school (summer school) extended learning opportunities in cooperation with the Montgomery County Public Schools
- Enhance participant lifetime skill development and self-esteem

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Number of hours of positive activities offered:					
Summer Fun Centers	NA	5,520	7,000	4,872	4,872
Extended Learning Opportunity programs	NA	<u>552</u>	<u>856</u>	<u>870</u>	<u>570</u>
TOTAL	NA	6,072	7,856	5,742	5,442
Service Quality:					
Percentage of registration slots filled:					
Summer Fun Centers	NA	82	<sup>d</sup> 104	100	100
Extended Learning Opportunity programs	NA	88	82	100	100
Efficiency:					
Cost per basic program registrant (\$)					
Summer Fun Centers	NA	159.45	145.03	166.09	176.76
Extended Learning Opportunity programs	NA	204.29	104.78	99.19	121.95
Workload/Outputs:					
Number of registrants:					
Summer Fun Centers	NA	3,636	3,252	3,000	3,000
Extended Learning Opportunity programs	NA	<u>198</u>	<u>615</u>	<u>615</u>	<u>615</u>
TOTAL	NA	3,834	3,867	3,615	3,615
Number of core programs:					
Summer Fun Centers	NA	46	24	<sup>a</sup> 24	24
Extended Learning Opportunity programs	NA	<u>3</u>	<u>6</u>	<u>⁵5</u>	<u>5</u>
TOTAL	NA	49	30	29	29
Number of available registration slots: <sup>e</sup>					
Summer Fun Centers	NA	4,460	3,125	3,000	3,000
Extended Learning Opportunity programs	NA	<u>225</u>	<u>750</u>	<u>625</u>	<u>625</u>
TOTAL	NA	4,685	3,875	3,625	3,625
Inputs:					
Expenditures - basic programs (\$)					
Summer Fun Centers	NA	579,768	471,634	498,267	530,267
Extended Learning Opportunity programs	NA	<u>40,449</u>	<u>64,440</u>	<u>61,000</u>	<u>75,000</u>
TOTAL	NA	620,217	536,074	559,267	605,267
Workyears <sup>c</sup>					
Summer Fun Centers	NA	<u>10.6</u>	<u>9.8</u>	<u>9.4</u>	9.8
Extended Learning Opportunity programs	NA	<u>1.0</u>	<u>2.5</u>	<u>1.7</u>	<u>1.7</u>
TOTAL	. NA	11.6	12.3	11.1	11.5

#### Notes:

<sup>&</sup>lt;sup>a</sup>In FY05, the Department will offer 24 core Summer Fun Centers, down from the 25 budgeted in FY04 due to low enrollment and cancellation of one site.

<sup>&</sup>lt;sup>b</sup>The Department expects to offer five Extended Learning Opportunity sites in FY05, one less than in FY04 because of partial loss of grant funding.

<sup>&</sup>lt;sup>c</sup>Workyears are calculated for seasonal employees and do not include career staff oversight hours. Staff training time is also excluded.

<sup>&</sup>lt;sup>d</sup>Because there were waiting lists, some fun centers registered more participants than were originally scheduled.

<sup>&</sup>lt;sup>e</sup>This is the number of spaces available for registering in the summer programs.

#### PROGRAM:

Youth Services

#### PROGRAM ELEMENT:

Summer Fun Centers (Playgrounds) and Extended Learning Opportunity Programs

#### **EXPLANATION:**

Summer Fun Centers (formerly called playgrounds) are located in neighborhoods throughout the County for convenient access to serve children ages 5 through 12. Programs are planned for six weeks and meet for seven hours each day. Activities include crafts, games, drama, sports, and fitness. Some sites also have extended day programming available until 6:00 p.m. In FY04, the number of Summer Fun Centers decreased from 46 to 25 sites due to budget reductions, school construction, and low registration. There will be 24 sites in FY05 and FY06.

Extended Learning Opportunity programs represent a partnership with the Montgomery County Public Schools. Recreation programming is added to morning summer school sessions. Students have the opportunity to participate in crafts, games, drama, sports, and fitness activities as in Summer Fun Centers. Most sites are available until 6:00 p.m. to ensure supervision for working parents.

Coordination of the Summer Fun Center and Extended Learning Opportunity programs will shift to the Youth Services team in FY05 to ensure continuity with other programs offered by this team for the 5 - 12 age group.

**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Montgomery County Public Schools, Maryland-National Capital Park and Planning Commission, Park Police, Community Use of Public Facilities, American Red Cross, Linkages to Learning, Extended Learning Opportunities Initiative, Police "Hot Spot" Initiative, Montgomery County Collaboration Council, 21st Century Grant Initiative.

**MAJOR RELATED PLANS AND GUIDELINES:** Maryland Department of Health and Mental Hygiene Camp Standards, Montgomery County Department of Recreation Camp Standards, Community Center Facility Plan.

# PROGRAM: Youth Services PROGRAM ELEMENT: Teen Clubs

#### PROGRAM MISSION:

To provide and maintain quality recreation programs that promote healthy lives for teens

## **COMMUNITY OUTCOMES SUPPORTED:**

- Prevention of alcohol, tobacco, and other drug use among youth
- Safe havens for youth during high-risk times, after school, and weekends
- Convenient neighborhood access to recreation opportunities

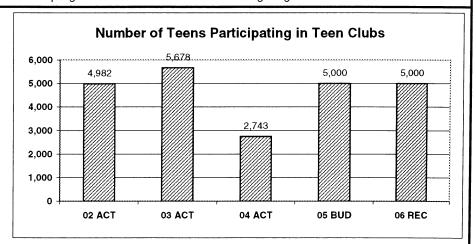
PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL°	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Percentage of activity time during at-risk time periods	100	100	100	100	100
Service Quality:					
Percentage of surveyed youth who were satisfied <sup>a</sup>	87	85	90	90	90
Efficiency:					······································
Cost per participant (\$)	68.43	54.98	100.77	65.94	187.70
Workload/Outputs:					
Number of members	4,982	5,678	2,743	5,000	5,000
Number of program days	327	253	329	329	329
Number of Teen Clubs	36	29	26	<sup>d</sup> 35	27
Inputs:					
Expenditures (\$000)	340.9	312.2	276.4	329.7	<sup>e</sup> 938.4
Workyears <sup>b</sup>	10.8	10.3	8.0	10.9	10.9

#### Notes:

#### **EXPLANATION:**

Teen clubs are operated primarily in middle schools and a few high schools. A countywide summer teen travel club is also provided. Teen club members pay a yearly membership fee, of which 40% goes to the County for administrative costs. Members pay for all direct activity costs, excluding seasonal staff salaries.

FY03 efficiency improved in large part because of security/safety issues: many of the longer holiday trips were cancelled.



PROGRAM PARTNERS IN SUPPORT OF OUTCOMES: Montgomery County Public Schools.

<sup>&</sup>lt;sup>a</sup>The surveys are given to Teen Club members at the end of the school year. The survey questions are related to the trips, activities, and what activities members would like to see in the future.

blincludes both career and seasonal staff workyears.

<sup>&</sup>lt;sup>c</sup>Due to low registration, nine of the 35 budgeted teen clubs were cancelled in FY04.

<sup>&</sup>lt;sup>d</sup>This figure reflects requests for Teen Clubs in new schools and the interest of other schools in having Teen Clubs started or re-started at the schools.

<sup>&</sup>lt;sup>e</sup>In past years, funding for this program included outside checking accounts which were not included in the expenditures shown above. All operating expenditures for this program are included in the FY06 budget figure.

# RECREATION PROGRAM ELEMENT: Teen Events

#### **PROGRAM MISSION:**

PROGRAM: Youth Services

To provide and maintain quality recreation programs that promote healthy lives for teens

#### **COMMUNITY OUTCOMES SUPPORTED:**

- Prevention of alcohol, tobacco, and other drug use among youth
- Safe havens for youth during high-risk times, after school, and weekends
- Convenient neighborhood access to recreation opportunities

PROGRAM MEASURES	FY02	FY03	FY04	FY05	FY06
	ACTUAL	ACTUAL	<b>ACTUAL<sup>c</sup></b>	BUDGET	CE REC
Outcomes/Results:					
Number of teens served	°4,522	°6,787	4,000	7,000	7,000
Percentage of activity time during at-risk time periods	100	100	100	100	100
Service Quality:					
Percentage of surveyed youth who were satisfied <sup>a</sup>	70	80	80	80	80
Efficiency:					
Cost per participant (\$)	34.45	26.04	26.48	25.29	25.29
Workload/Outputs:					
Number of program days	22	67	16	75	75
Inputs:					
Expenditures (\$000)	155.8	176.7	105.9	177.0	177.0
Workyears <sup>b</sup>	2.9	3.4	2.0	3.6	3.6
Malaa					

#### Notes:

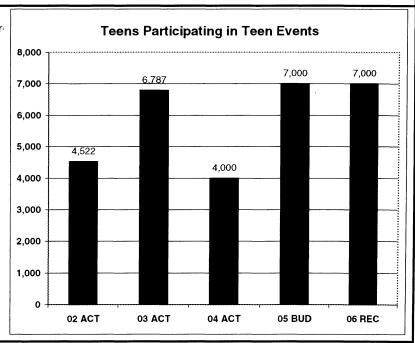
#### **EXPLANATION:**

Teen events include 4 summer pool parties, 13 under-21 events, and 4 middle school half-day events. These are countywide activities open to all Montgomery County youth.

The FY02 and FY03 participation figures exhibited a decline vs. FY01 for the following reasons:

- 18 high school after-game parties were eliminated due to budget reductions.
- One under-21 event was cut mid-year, in response to the FY03 savings plan.
- A new grant-funded Sports Academy program was added in FY03. Operating expenses were covered in the budgets of other departments.

In FY04, participation was down due to a reduction in grant funding and inclement weather that led to the cancellation of a number of events.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Collaboration Council; Montgomery County Police; Montgomery County Public Schools; Department of Health and Human Services - Children, Youth, and Family Services.

<sup>&</sup>lt;sup>a</sup>The survey is given to the participants at the end of the event (it is also on the Web). Questions are included about the event, the location, and the quality of the staff.

blincludes both career and seasonal staff workyears.

<sup>&</sup>lt;sup>c</sup>See the Explanation for a discussion of these figures.

#### PROGRAM:

PROGRAM ELEMENT:

Youth Services

Teen Leadership Programs

#### PROGRAM MISSION:

To provide and maintain quality recreation programs that promote healthy lives for teens

#### **COMMUNITY OUTCOMES SUPPORTED:**

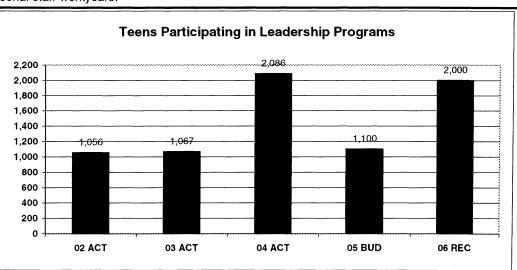
- Prevention of alcohol, tobacco, and other drug use among youth
- Safe havens for youth during high-risk times, after school, and weekends
- Convenient neighborhood access to recreation opportunities

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Number of teens served	1,056	1,067	2,086	1,100	2,000
Percentage of activity time during at-risk time periods	100	100	100	100	100
Service Quality:					
Percentage of surveyed youth who were satisfied <sup>a</sup>	70	80	90	80	80
Efficiency:	· · · · · · · · · · · · · · · · · · ·				
Cost per participant (\$)	126.23	151.48	69.99	134.73	74.10
Workload/Outputs:					
Number of program days	140	117	145	145	145
Inputs:					
Expenditures (\$000) <sup>b</sup>	133.3	161.6	146.0	148.2	148.2
Workyears <sup>c</sup>	3.1	3.5	3.1	2.9	2.9

#### Notes:

#### **EXPLANATION:**

Leadership programs include Counselor in Training, Youth Advisory Committee, Kids Enjoy Exercise Now, Big Buddy Mentoring, Montgomery County Students Against Destructive Desiccations, Wheaton and Einstein Sports Academy, and Development of Character and Careers. The additional Sports Academy increased participation in FY04.



**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Collaboration Council; Montgomery County Police; Montgomery County Public Schools; Department of Health and Human Services - Division of Children, Youth, and Family Services; School Community Action Teams.

<sup>&</sup>lt;sup>a</sup>The survey is given to the participants at the end of the activity (it is also on the Web). The survey questions cover the activity itself, its location, and the quality of the staff, as well as what activities the participant would like to see offered.

<sup>&</sup>lt;sup>b</sup>Does not include grant funds for a 0.8 workyear career Recreation Specialist position, which is funded by the Department of Health and Human Services.

clincludes both career and seasonal staff workyears.

PROGRAM:

PROGRAM ELEMENT:

Youth Services

Youth Sports Leagues

#### PROGRAM MISSION:

To provide an opportunity for Montgomery County boys and girls in grades 1-12 to learn the fundamentals of competitive sports such as softball, baseball, flag football, and field hockey, and - under competent leadership - to enjoy participation and competition in these leagues

#### COMMUNITY OUTCOMES SUPPORTED:

- Foster knowledge, appreciation, and interest in sports
- Provide the opportunity to learn positive interaction skills, sportsmanship, teamwork, and self control
- Contribute to having healthy children and adults
- Deter inappropriate behaviors
- Provide part-time employment opportunities for adults and young adults
- Encourage volunteerism among adults

PROGRAM MEASURES	FY02 ACTUAL	FY03 ACTUAL <sup>b</sup>	FY04 ACTUAL	FY05 BUDGET	FY06 CE REC
Outcomes/Results:					
Hours of beneficial activity	145,422	125,101	260,156	260,000	260,000
Participants engaged in positive activity	5,328	4,778	<sup>e</sup> 32,400	32,000	32,000
Number of seasonal employment opportunities	77	79	145	145	145
Service Quality:					
Percentage of surveyed youth who were satisfied	NA	NA	85	85	85
with coaching, officiating, and facilities <sup>a</sup>					
Efficiency:					
Tax supported cost per team (\$)	NA	1,707	540	492	538
Tax supported cost per participant (\$)	NA_	104	18	18	20
Workload/Outputs:					
Number of teams					
Baseball	56	<sup>d</sup> 35	<sup>d</sup> 22	40	40
Fall Basketball	0	44	24	45	30
Winter Basketball <sup>f</sup>	NA	NA	841	840	850
Flag Football	45	45	40	45	31
Field Hockey	8	12	41	15	20
T-Ball	42	<sup>d</sup> 22	<sup>d</sup> 14	40	40
Softball <sup>c</sup>	<u>157</u>	<u>132</u>	<u>⁴79</u>	<u>155</u>	<u>155</u>
TOTAL	308	290	1,061	1,180	1,166
Inputs:					
Tax supported expenditures (\$)	NA	495,000	572,580	580,000	<sup>9</sup> 627,686

#### Notes:

<sup>&</sup>lt;sup>a</sup>The survey is handed out to program participants (it is also on the Web). The survey questions cover the facilities, coaches, officiating, staff, and the program itself.

<sup>&</sup>lt;sup>b</sup>In the fall of 2002, the Department added a basketball league for 5th-8th grade teams (44 teams registered) and saw the growth of the girls field hockey league from 60 players in 2001 to 144 in 2002.

<sup>&</sup>lt;sup>c</sup>Softball occurs in three seasons: spring (grades 3-12), summer (grades 9-12), and fall (grades 5-9).

<sup>&</sup>lt;sup>d</sup>There was a significant reduction in Spring baseball and T-ball due to program cancellations caused by the wet weather.

<sup>&</sup>lt;sup>e</sup>The increase in Youth Sports participation in FY04 is due in part to the inclusion of sports participation for activities previously implemented by the Camps, Classes, and Adult Sports team.

Winter basketball had been omitted from this chart before FY04 because originally there was a separate display for it.

<sup>&</sup>lt;sup>g</sup>Includes the salaries of seasonal employees, which were not included in the original FY05 budget figures.

PROGRAM:

PROGRAM ELEMENT:

Youth Services

Youth Sports Leagues

#### **EXPLANATION:**

Staff works closely with the Maryland-National Capital Park and Planning Commission to improve the quality of athletic facilities in parks and schools through the Ballfield Task Force and quarterly meetings with park managers. Effective cooperation between the Recreation Department and the Parks Permit Office ensures that field space is allocated effectively and equitably to the Recreation program and to the community at large.

The Department works with various sports organizations to provide information and training to improve coaching, officiating, and spectator conduct. Future growth of these programs may be constrained by the availability of facilities, volunteer coaches, and contract officials.

**PROGRAM PARTNERS IN SUPPORT OF OUTCOMES:** Maryland-National Capital Park and Planning Commission, Montgomery County Public Schools, Community Use of Public Facilities.

**MAJOR RELATED PLANS AND GUIDELINES:** Coaching certification/skill classes; coordinated athletic facility renovation efforts (Montgomery County Public Schools, Maryland-National Capital Park and Planning Commission, Community Use of Public Facilities), Middle School Initiative.